



COOCH BEHAR PANCHANAN BARMA UNIVERSITY

Panchanan Nagar, Vivekananda Street, Cooch Behar – 736101, West Bengal, India

Website: www.cbpbu.ac.in

Ref. No.: F69.V3/REG/0301-26

Date: 19.02.2026

E-TENDER NOTICE

The Registrar (Addl. Charge), Cooch Behar Panchanan Barma University invites bids through the West Bengal Government e-procurement system “<https://wbtenders.gov.in>”. Online bids are invited from reliable, resourceful, bonafide, and experienced firms/companies/individual contractors/labour contract cooperatives having the requisite financial capability and adequate technical credentials for executing similar types of supply. The details are given below:

SCHEDULE OF IMPORTANT DATES OF BIDS

PARTICULAR	DATE & TIME
1. Date of uploading of N.I.T & other Documents (online) (Publishing Date)	26.02.2026 at 06:00 PM
2. Documents download / sale start date (online)	26.02.2026 at 06:00 PM
3. Bid submission start date (online)	26.02.2026 at 06:00 PM
4. Bid submission closing date (online)	06.03.2026 up-to 06:00 PM
5. Bid opening date for technical proposal	9.03.2026 after 10:30 AM
6. Date of uploading list for Qualified Bidder in Technical Proposal	To be notified later on.
7. Date for opening of Financial Proposal (Online)	To be notified later on.
8. Validity of bid	120 days
9. Completion Period of the supply	45 days

1.	Name of work / scheme	Purchase Laptop from Overhead fund of ANRF funded file no: SUR/2022/002974
2.	Location of Supply	Cooch Behar Panchanan Barma University, Panchanan Nagar, Vivekananda Street, Cooch Behar – 736101
3.	Scope of Supply	Supply's as per the specification
4.	Bid Inviting Authority	Registrar (Addl. Charge), Cooch Behar Panchanan Barma University
5.	Eligibility Criteria for “Pre-Qualification”	CREDENTIAL The Agency should have successfully completed (100%) similar nature of supply having single tender value of at least 40% of the tendered value in a single contract i.e. INR 47504.00 only in the last Five Financial years from the date of NIT in any Government, Semi Government, Undertakings, Autonomous, Statutory Bodies. Credentials, Completion Certificate, Payment Certificate of any Sub-Contract supply shall not be accepted. Joint Venture Firms will not be entertained. Statutory Documents: <ul style="list-style-type: none">• Tender Fee & Earnest Money Deposit receipt• Supply order, Supply Completion Certificate,• Latest Income Tax return.• GST No and Registration.• Balance Sheets of last 3 Financial years



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		<ul style="list-style-type: none">• Pan Card (Photo Copy)• Trade license.
6.	Tender Fee	INR 1000.00 (Rupees One Thousand Only) through NEFT. NEFT Details: NAME OF THE A/C COOCH BEHAR PANCHANAN BARMA UNIVERSITY, SB A/C NO 32741316141, IFSC: SBIN0000058
7.	Earnest Money Deposit	2% of supply value i.e. INR 2375.20 through NEFT. NEFT Details: NAME OF THE A/C COOCH BEHAR PANCHANAN BARMA UNIVERSITY, SB A/C NO 32741316141, IFSC: SBIN0000058 The earnest money of unsuccessful Bidder if submitted shall be returned back not later than 30 supplying days from the bid validity period without interest.
8.	Other Terms & Condition	No Exemption or Preference will be given to any PSU, MSME, SSI or else from submitting this EMD.

Sl. No.	Items	Specification
1.	Laptop	16-core Neural Engine 34.46 cm (13.6") Liquid Retina display with True Tone ² 12MP Center Stage camera MagSafe 3 charging port Two Thunderbolt 4 ports Support for up to two external displays Magic Keyboard with Touch ID Force Touch trackpad 30W USB-C Power Adapter (13``)

Terms and Conditions

1. 1 or 3 years onsite warranty.
2. Bid specific OEM Authorization must be submitted.
3. The bidder should have not been debarred/blacklisted by any State Government/ Central Government institution/department for any reason. An affidavit in this regard on stamp paper should be submitted by the bidder.
4. Bidder/OEM must provide the details (Name of OEM (Make) and Model Number) of all the equipment to be supplied by them. Bidder/OEM are also required to submit the OEM's product catalog/brochure indicating the specifications of offered equipment for technical suitability.
5. Bidder/OEM must have active service support and required to furnish contact details of service executives, details to be furnished on bidder letter head.
6. ITR copy with Balance sheet of the bidder for the last three financial year (i.e., FY 2024-25, 2023-24, 2022-23) should be attach with the bid documents.
7. The bidder must submit the copy of PAN card
8. The bidder must submit the copies of their GST registration certificate from the competent authority.
9. Response time of 24 Hours in case of remote servicing.
10. Response time of 48 Hours in case of Onsite servicing.
11. The authority reserves the right to cancel the bid at any stage without explanation.



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12. The authority reserves the right to issue a supply or work order for a lower or higher quantity without providing an explanation.

Submission Guidelines: Bids must include all required documents, duly signed and stamped. Incomplete bids will be rejected. The final bid price must include all costs, including supply, transport, installation, testing, and commissioning.

The detailed tender document can be accessed through [<https://wbtenders.gov.in/nicgep/app>].

- 1. Submission of Bids Tender Fee: Tenders are to be submitted through online in two folders at a time for each supply, one in Technical Proposal and the other is Financial Proposal before the prescribed date and time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).**
- Technical Proposal: The technical proposal should contain scanned copy of the following documents contained in two covers (folders).
 - Statutory Cover containing the following documents:
 - N.I.T.

(NIT and Corrigendum downloaded properly and upload the same Digitally Signed). The rate will be quoted in the BOQ. Quoted rate will be encrypted in the BOQ under Financial Bid.

- Non-statutory cover includes (to be uploaded online):
 - GST Registration Certificate. *
 - PAN Card. *
 - IT Return of last three years *
 - Trade License*
 - P-Tax Registration Certificate*

N.B.: No employee of the University, nor any of their relatives, shall be allowed to participate in any tender of the University.

Sd/-

Registrar (Addl. Charge)

In communication to:

1. The Hon'ble Vice-Chancellor, Cooch Behar Panchanan Barma University.
2. The Finance Officer, Cooch Behar Panchanan Barma University.
3. The Development Officer, Cooch Behar Panchanan Barma University.
4. Dr. Rishi Raj Kairi, Assistant Professor, Department of Mathematics, Cooch Behar Panchanan Barma University.
5. Guard File.

Sd/-

Registrar (Addl. Charge)