



COOCH BEHAR PANCHANAN BARMA UNIVERSITY

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OFFICE OF THE REGISTRAR



Ref.No. F40.VI/REG/0179-24

Date: 24.01.2024

OFFICE ORDER

As directed by the honourable Vice Chancellor, Cooch Behar Panchanan Barma University all the Different Section Officers & Head/ Co-ordinator of Academic Department of this university are here by requested to submit a report relating to presence of the Group C and D employees of the said University at their respective official (duty) desk during the official working hour/s at their assigned Office/ Department.

The said report must be submitted in hard as well as soft copy to the office of the undersigned everyday on and from 24.01.2024.

Registrar

Registrar

Cooch Behar Panchanan Barma University

In communication to:

1. The Hon'ble Vice- Chancellor, Cooch Behar Panchanan Barma University.
2. The Finance Officer, Cooch Behar Panchanan Barma University.
3. Controller of Examination, Cooch Behar Panchanan Barma University.
4. Inspector of College, Cooch Behar Panchanan Barma University.
5. All the Heads and Co-ordinators of the different academic department, Cooch Behar Panchanan Barma University.
6. The Development Officer, Cooch Behar Panchanan Barma University.
7. The System Administrator, Cooch Behar Panchanan Barma University to upload the office order in the university website.
8. Guard File.

Registrar

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