**COOCH BEHAR PANCHANAN BARMA UNIVERSITY** 



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## Ref. No.: F86.V3/REG/1170-22

Date: 25.07.2022

I am directed by the Hon'ble Vice-Chancellor, Cooch Behar Panchanan Barma University that all employees of the University are not allowed to hold any meeting / any other gatherings within the period of Office Hours of the said University. Any violation of this order will be dealt with existing rules. Strict disciplinary action shall be taken against the violators of this Office Order.

In this respect, all rules, regulations, statutes of the university and all government orders and governments rules, acts will be followed strictly.

Even beyond office hours, all employees are to follow these rules / regulations / government orders / acts relating to their service conditions.

All concerned are requested to act accordingly.



## Cooch Behar Panchanan Barma University

## In communication to:

- 1. The Hon'ble Vice-Chancellor, Cooch Behar Panchanan Barma University.
- 2. The Dean, Faculty Council for Post-Graduate Studies in Arts, Fine Arts, Performing Art and traditional Art Forms, Cooch Behar Panchanan Barma University.
- 3. The Dean, Faculty Council for Post-Graduate Studies in Science, Technology and Vocational Studies, Cooch Behar Panchanan Barma University.
- 4. The Finance Officer, Cooch Behar Panchanan Barma University.
- 5. The Controller of Examination, Cooch Behar Panchanan Barma University.
- 6. The Inspector of College, Cooch Behar Panchanan Barma University.
- 7. The Development Officer, Cooch Behar Panchanan Barma University.
- 8. The Audit & Accounts Officer, Cooch Behar Panchanan Barma University.
- 9. The Assistant Registrar, Cooch Behar Panchanan Barma University.
- 10. The Assistant Controller of Examination, Cooch Behar Panchanan Barma University.
- 11. The System Administrator, Cooch Behar Panchanan Barma University.
- 12. The Assistant Librarian, Cooch Behar Panchanan Barma University.
- 13. The Head/ Co-ordinator with all Faculty Members, All the Departments, Cooch Behar Panchanan Barma University.
- 14. The OSD, Second Campus of Cooch Behar Panchanan Barma University at Khalishamari, Mathabhanga, Cooch Behar.
- 15. All the Non-Teaching Staff, All the Administrative/ Academic Departments, Cooch Behar Panchanan Barma University.
- 16. Kolkata Camp Office, Cooch Behar Panchanan Barma University.
- 17. University Notice Board, Cooch Behar Panchanan Barma University.
- 18. Dr Avijit Datta, System Administrator, Cooch Behar Panchanan Barma University, to upload the Office Order in the University Website.
- 19. Guard File.

